



SISTEM SUMBER MANUSIA

User Guide

Time Management

iOS Browser Settings

Location, Camera & History

VERSION: 1.0



INTRODUCTION

This user guide acts as a reference for **Time Administrator** (back-end user) and front-end user to manage **Time Management**. All Company and Individual names used in this user guide have been created for guidance on using SSM.

Where possible; user guide developers have attempted to avoid using actual Companies and Individuals; any similarities are coincidental.

Changes and updates to the system may lead to updates to the user guide from time to time.

Should you have any questions or require additional assistance with the user guide materials, please contact the **SSM Help Desk**.

GLOSSARY

The following acronyms will be used frequently:

Term	Meaning
SSM	Sistem Sumber Manusia
SAP GUI	SAP Graphical User Interface/Back End
FIORI	Front End/Web Portal
ESS	Employee Self Service
MSS	Manager Self Service
Safari	Safari Web Browser
Chrome	Google Chrome

FURTHER ASSISTANCE

Should you have any questions or require additional assistance with the user guide materials, please contact **SSM Help Desk** at **+673 238 2227** or e-mail at **ssm.helpdesk@dynamiktechnologies.com.bn**.

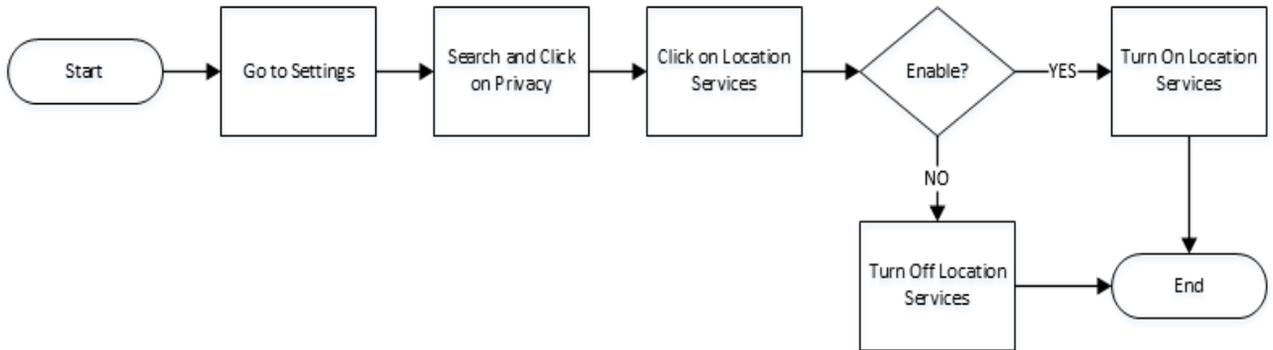


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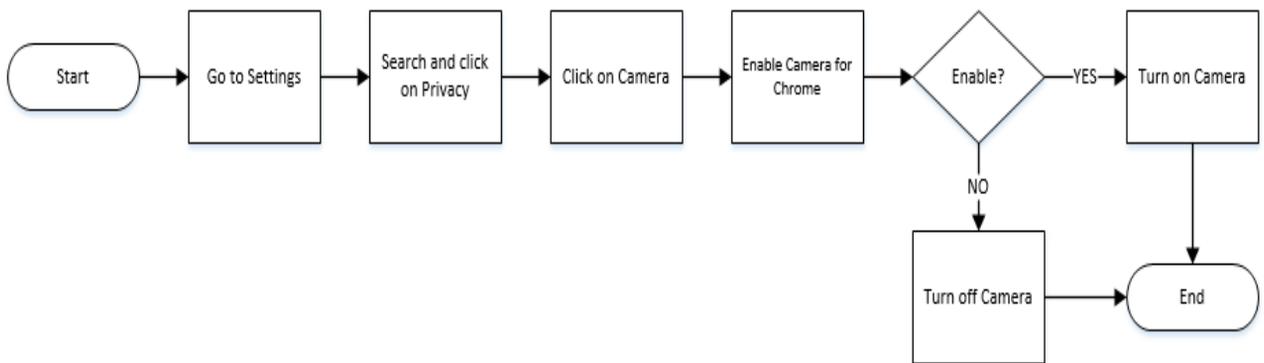
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Process Overview

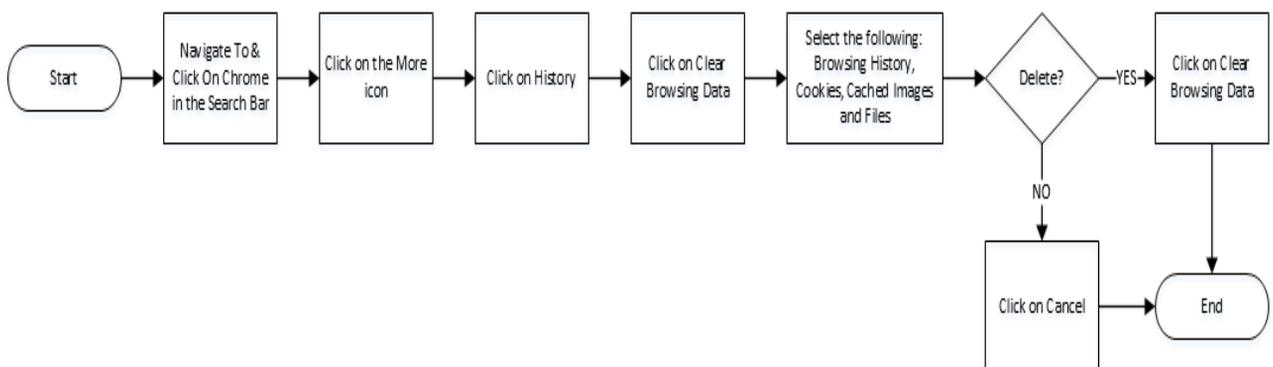
Enable GPS Location/Precise Location



Enable Camera

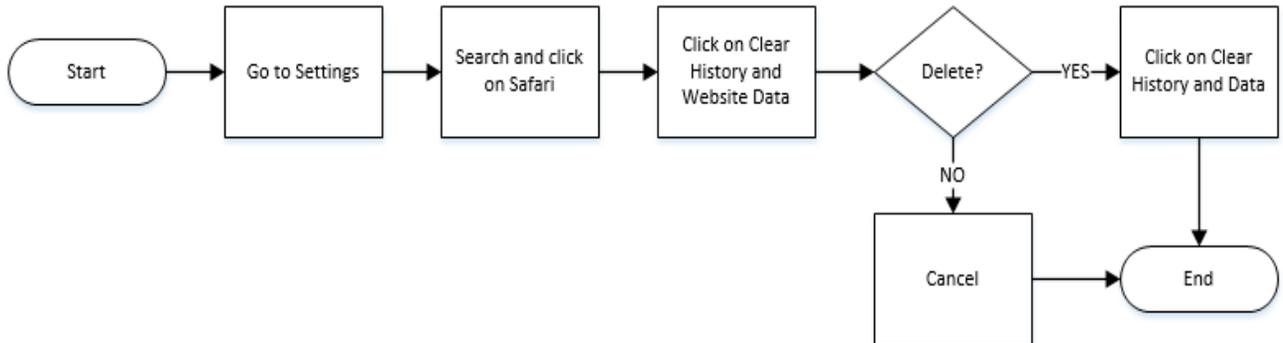


Clear Cache and Allow Pop Out for Chrome

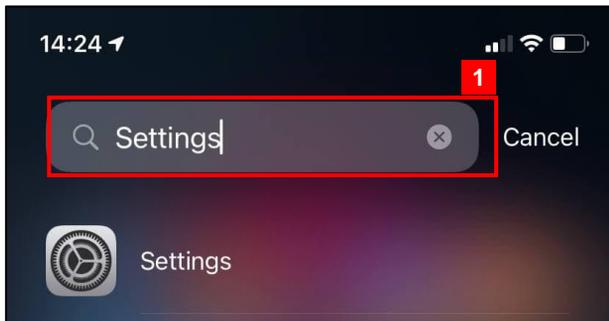


Process Overview

Clear Cache and Allow Pop Out for Safari



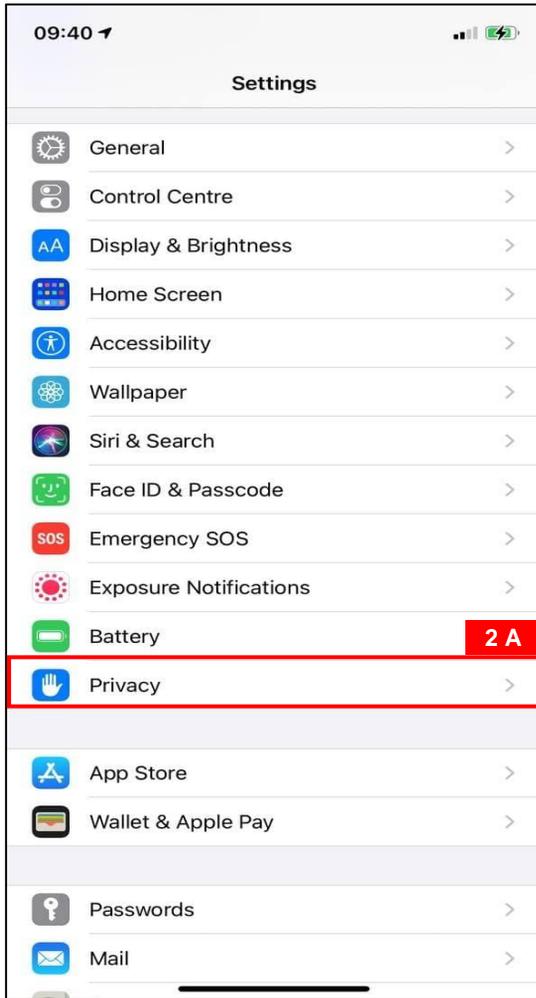
Enable GPS Location	Employee
	ESS



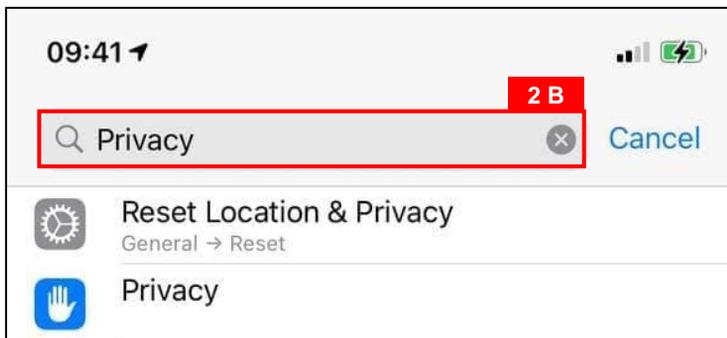
1. Navigate to and click on Settings.



Note: Settings will be displayed as shown above.

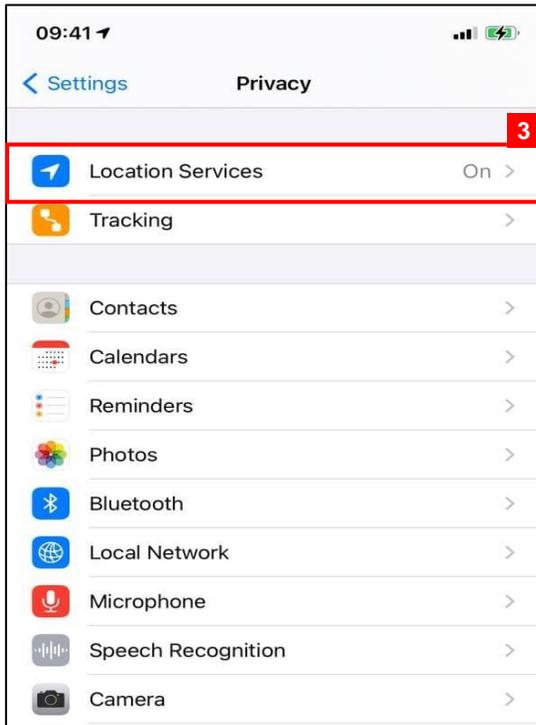


2 (a) Scroll down Settings and click on Privacy.



2 (b) Alternatively, users could search for Privacy in the search bar.

Note: List of Privacy Settings will be displayed.



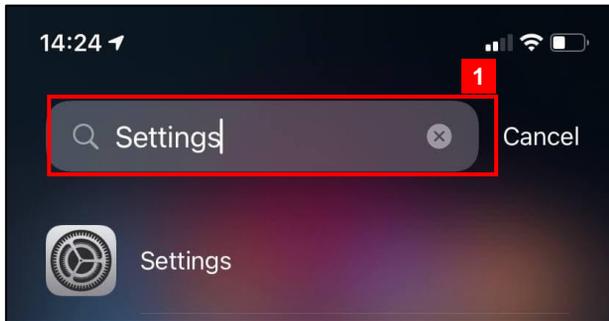
3. Click on Location Services.



4. Turn on Location Services.

Outcome: GPS Location enabled.

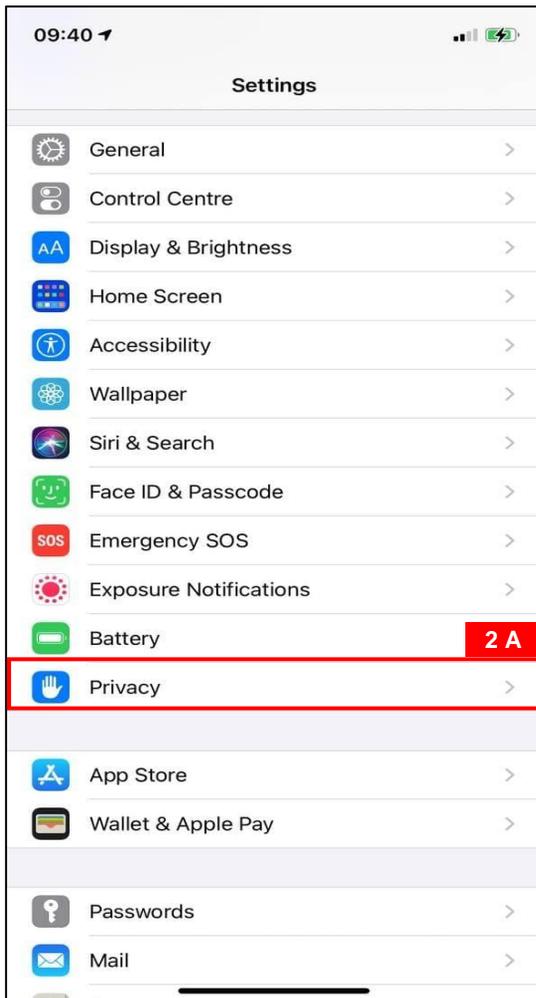
Enable Camera	Employee ESS
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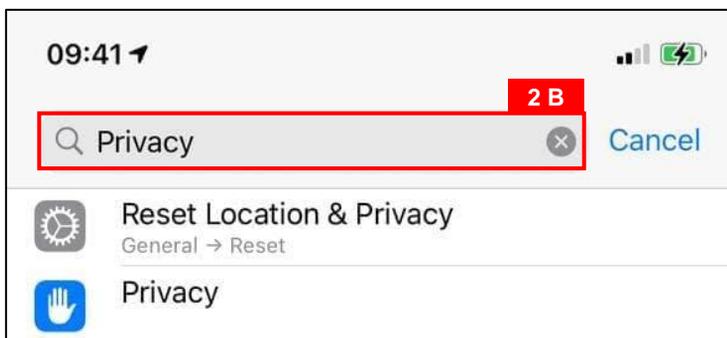
1. Navigate to and click on Settings.



Note: Settings will be displayed as shown above.

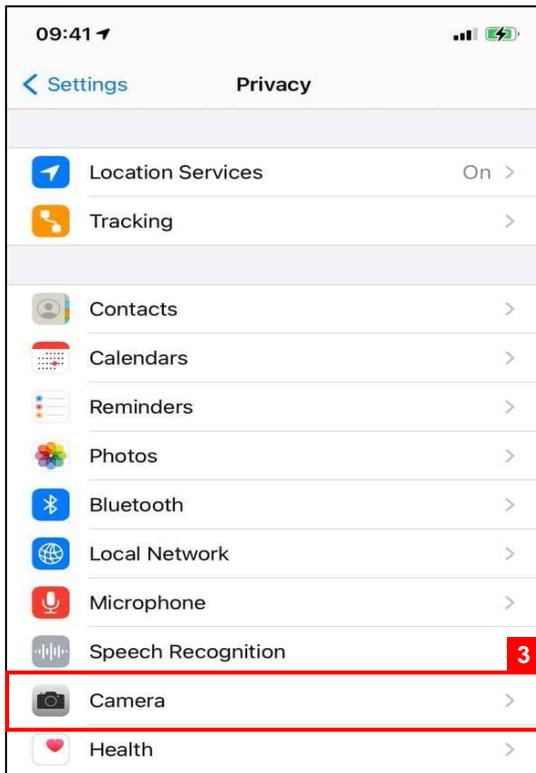


2 (a) Scroll down Settings and click on Privacy.

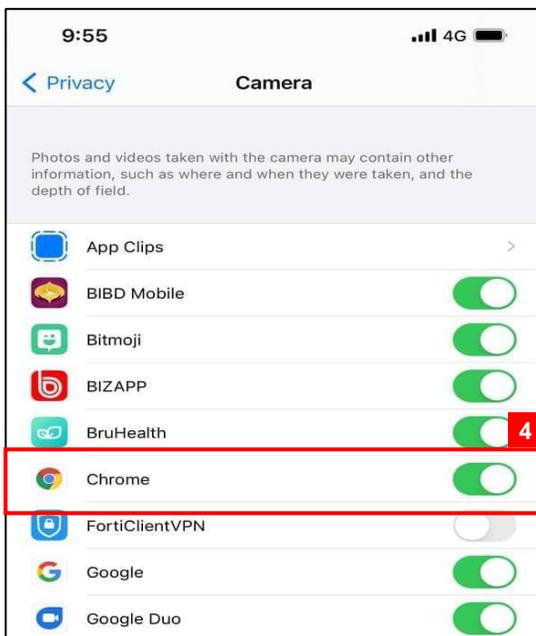


2 (b) Alternatively, users could search for Privacy in the search bar.

Note: List of Privacy Settings will be displayed.



3. Click on Camera.



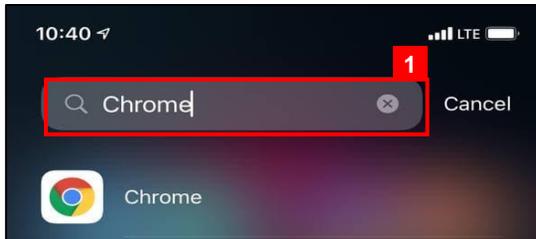
4. Turn on Camera for Chrome.

Outcome: Camera for Chrome enabled.

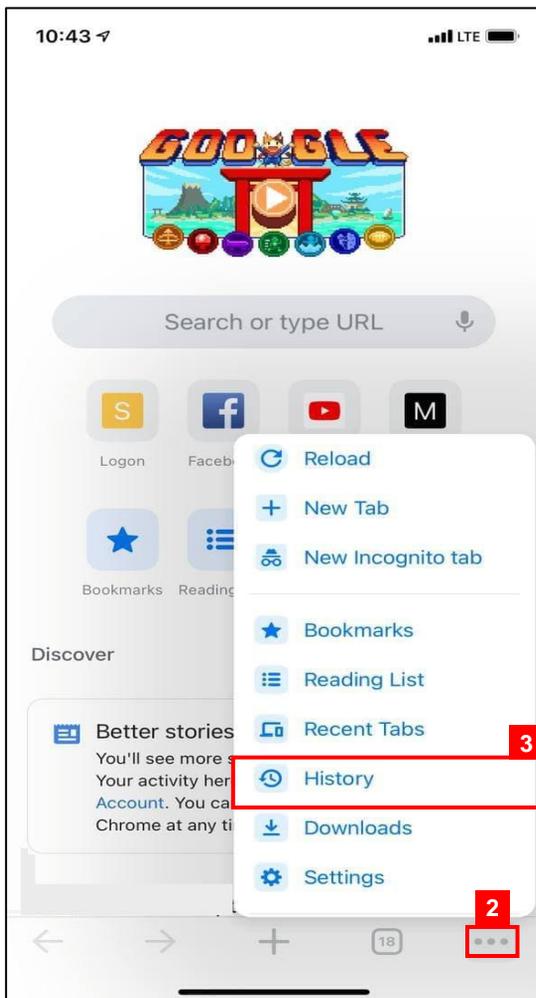
Clear Cache and allow
Pop Out for Chrome

Employee

ESS



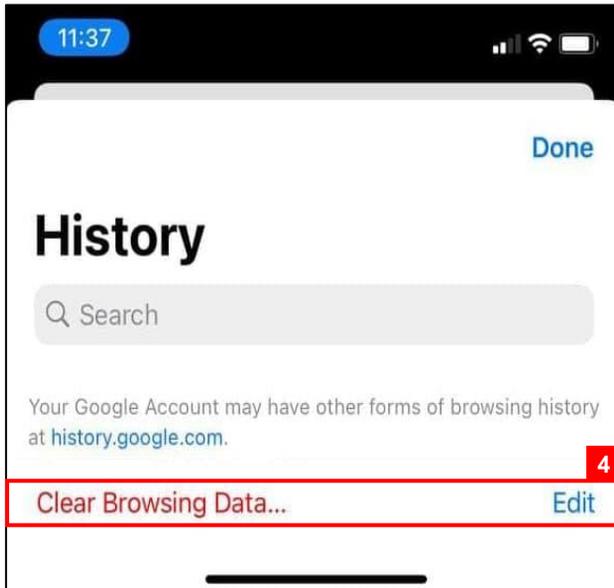
1. Navigate to and click on Chrome.



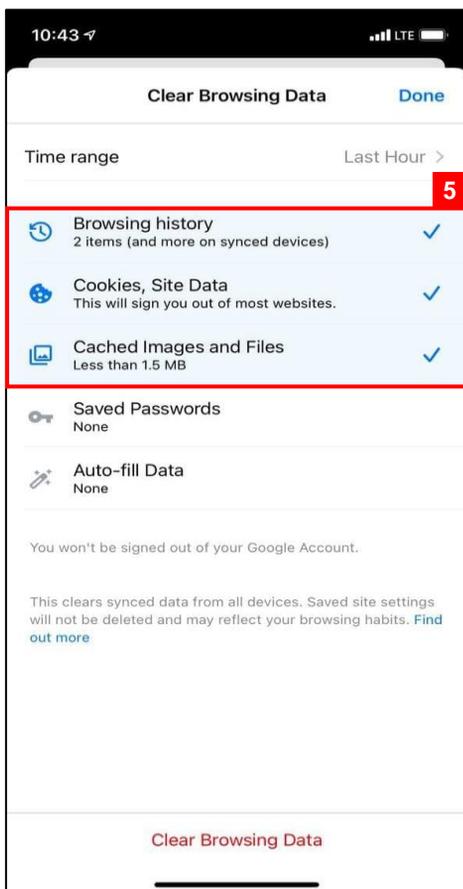
2. Click on the More icon 

3. Click on History.

Note: Your History page will be displayed.



4. Click on Clear Browsing Data.



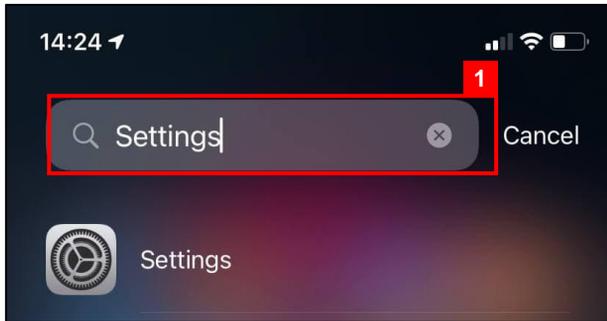
5. Clear Browsing Data by selecting the following: Browsing History, Cookies, and Cached Images and Files.



6. Click on Clear Browsing Data.

Outcome: Cache for Chrome is cleared.

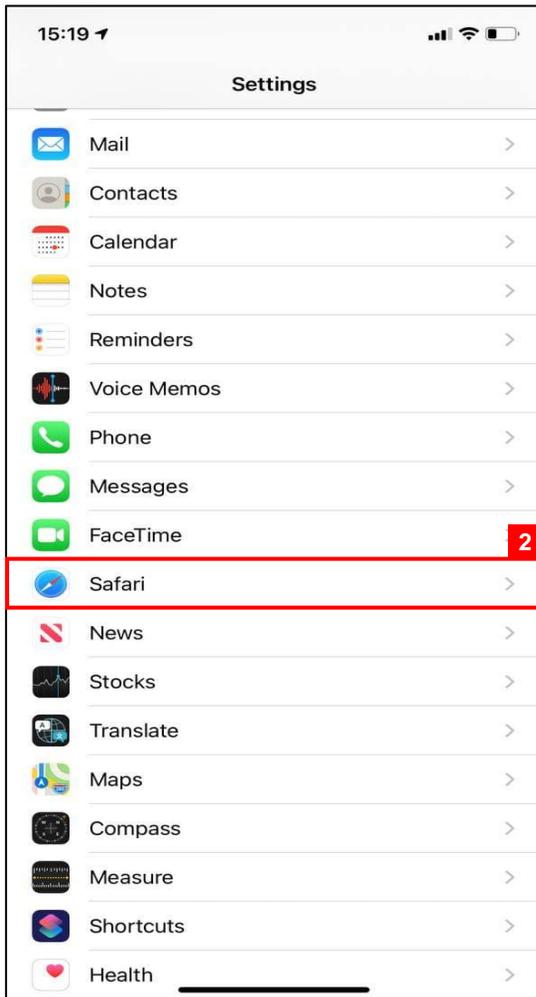
Clear Cache and Allow Pop Up for Safari	Employee
	ESS



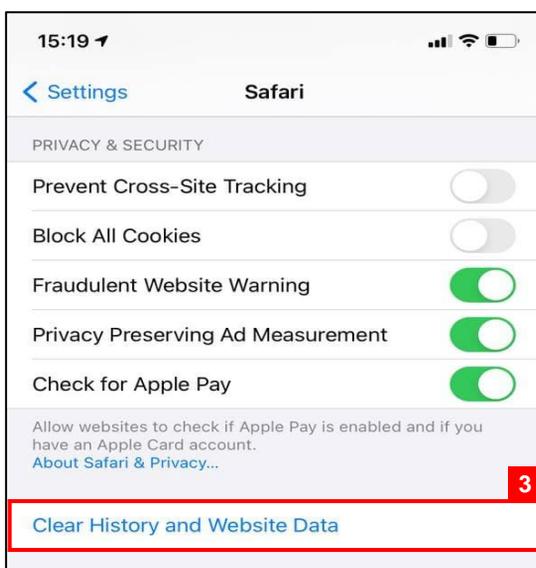
1. Navigate to and click on Settings.



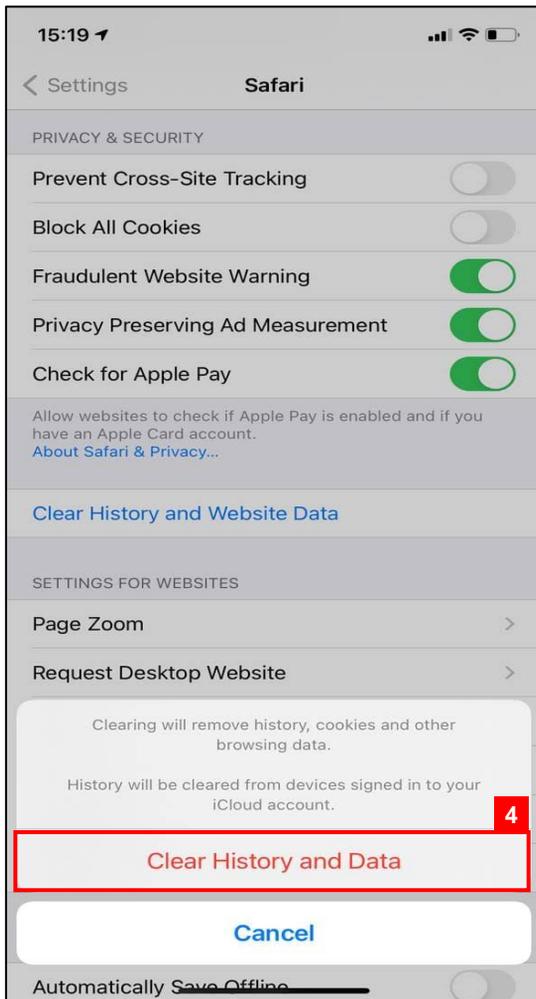
Note: Settings will be displayed as shown above.



2. Scroll down Settings and click on Safari.



3. Click on Clear History and Website Data.



4. Click on Clear History and Data.

Outcome: Cache for Safari is cleared.